



Owner Maintenance Committee **Charter**

This Committee is established by the Board of the Alicante to assist and encourage owners in the maintenance of their individual units at the Alicante. This will reduce unnecessary costs to the HOA for leaks, spill, back-ups and other problems caused by faulty appliances and equipment.

The Committee will research maintenance needs which are the responsibility of owners rather than the Owners Association.

The Committee will request bids from service providers and share those findings with unit owners at Alicante, subject to prior approval of the Alicante Board of Directors. It will periodically spotlight one maintenance issue and encourage owners to take advantage of discounts offered. This will be done through emails and the monthly Alicante newsletter.

The Committee will meet the second Sunday of the month at 5pm in the Community Room, or as needed and agreed. It will be composed of owners who volunteer and are appointed by the Board. The size of the committee will be limited to five (5) owner members in good standing, one (1) Board Member liaison appointed by the Board, with the Board President as a standing member.

The Committee will choose a Chairperson to organize its activities, and a Secretary to keep minutes as needed for reporting to the Board.

Adopted as corrected by the Alicante Board of Directors at the August 21, 2014 Open Session Board of Directors Meeting.